

Attention Deficit/Hyperactivity Disorder (ADHD) Documentation Policy

Evaluations must be conducted by a qualified impartial professional (psychologist, neuro-psychologist, or psychiatrist; not a family member). Doctor's excuses on prescription pads and hand written notes are not sufficient for documentation of a disability.

Documentation must include the following:

- Letterhead (name, license/certification/degree, area of specialization, employment address, phone and signature)
- Assessment(s) results which meet diagnostic criteria, including evaluation instruments/procedures, cognitive and achievement measures, and standardized scores/percentiles
- A clear, specific diagnosis of ADHD based on the DSM-V criteria
- Statement of positive/negative effect of medication on the student's functioning in the post-secondary academic environment
- Interpretive summary, including description of current residual symptoms and the degree of impact the ADHD has on learning in the post-secondary academic environment