REGIS UNIVERSITY

Enrollment Services
Financial Aid

3333 Regis Boulevard A-8
Denver, CO 80221-1099
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2012-2013 FAFSA Income Appeal

The purpose of this appeal is to report reductions in family income not reflected on the Free Application for Federal Student Aid (FAFSA) form. You must be admitted to Regis University and a FAFSA must be on file in our office prior to submission of this appeal form. **With all appeals, the accuracy of information provided on the FAFSA must first be verified.** Please return this form to the address noted above with all necessary supporting documentation.

Student's Name: _____ Student ID # _____

My 2012 income will be significantly lower than my 2011 income due to (check all that apply):

- ❑ Unemployment for at least three months or reduction in hours.
  (Appeals submitted after 11/1/2012 will require a 2012 Federal Tax Return Transcript)
  Enclose (if applicable):
  - ✓ A detailed letter explaining your current situation.
  - ✓ Last pay stub reflecting **most recent** year-to-date earnings.
  - ✓ Documentation detailing unemployment compensation you are receiving or have received in 2012.
  - ✓ 2011 W-2s.

- ❑ Divorce or Separation not reported on the FAFSA.
  Enclose (if applicable):
  - ✓ 2011 W-2s.
  - ✓ Divorce decree.
  - ✓ Proof of separation.

- ❑ Tuition expenses at an elementary or secondary school (other than applicant's).
  Enclose:
  - ✓ Tuition statement reflecting charges for the 2012-2013 academic year.

- ❑ Medical/Dental expenses paid (not covered by insurance).
  (Appeals submitted after 11/1/2012 will require a 2012 Federal Tax Return Transcript)
  Enclose:
  - ✓ Detailed listing and documentation of expenses that have been already paid.

- ❑ Termination of Social Security Benefits or Child Support.
  Enclose:
  - ✓ Documentation.

- ❑ One-time adjustments to income (taxed or untaxed).
  Enclose (if applicable):
  - ✓ Letter detailing source and reason.
  - ✓ Supporting Documentation.

- ❑ Other. Explain in detail on a separate page and attach any necessary documentation.

FAFSA Verification information required:

- ✓ 2012-13 Institutional Verification Form (www.regis.edu/financialaid under 'Forms and Publications')
- ✓ 2011 Federal Tax Return Transcript (visit www.irs.gov or call 800-908-9946)
- ✓ Parents' 2011 Federal Tax Return Transcript - if applicable (visit www.irs.gov or call 800-908-9946)

Please note: We may request additional documentation from you in order to review your appeal.

I/We understand that, as part of the verification and appeal process, my financial aid may be adjusted, in some cases resulting in a reduced amount, based on the documents I submit. I/we certify that the information on this form is true, accurate, and complete to the best of my/our knowledge. If asked, I/we agree to provide proof of the information provided on this form.

_____ _____
Student's Signature Date Parent's Signature Date

This appeal and supporting documentation will be reviewed, and we will notify you within 4 to 6 weeks as to the outcome.