



# APPLICATION CHECKLIST

## UNDERGRADUATE PROGRAMS

### • SCHOOL FOR PROFESSIONAL ADVANCEMENT

01.  COMPLETE THE ONLINE UNDERGRADUATE APPLICATION AT [REGIS.EDU/APPLY](https://regis.edu/apply).

02.  SUBMIT THE FOLLOWING SUPPLEMENTAL DOCUMENTS TO: [RUADMISSIONS@REGIS.EDU](mailto:RUADMISSIONS@REGIS.EDU).

- > A high school diploma or equivalent (from a regionally accredited high school)
- > Current resume
- > Your [personal statement essay](#).
- > Transferable credit from a regionally accredited college or university

03.  SEND OFFICIAL TRANSCRIPTS DIRECTLY FROM YOUR PREVIOUSLY ATTENDED SCHOOL(S) TO:

**Regis University**

Office of Admissions  
Mail Code: A-12  
3333 Regis Boulevard  
Denver, CO 80221-1099

Electronic transcripts may be sent to [sendtranscripttoRU@regis.edu](mailto:sendtranscripttoRU@regis.edu)

04.  INTERNATIONAL APPLICANTS

Additional admission requirements apply to international students who are non-U.S. citizens or received their high school diplomas or undergraduate transfer credit outside the U.S. Find more information on our [International Applicants](#) page.

05.  TRANSFER APPLICANTS

With our generous transfer credit policy, Regis will transfer up to 90 eligible credits from regionally accredited institutions. Find out more about a no-cost transcript evaluation on our [Transferring Credit](#) page. For more information about our transfer scholarships, visit our [Transfer Students](#) web page.

06.  REVIEW

Once all documentation has been received, our Admissions Committee will review your application and make an admission decision generally within 1-2 weeks.

07.  FINANCIAL AID

If you are applying for financial aid, complete your [FAFSA](#) to get the process started. Our school code is **001363**. Learn more about types of aid available on [our website](#).

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