

TURABIAN FORMAT – PARENTHETICAL REFERENCES

Regis Writing Center

For additional information, refer to the Kate L. Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations* (6th edition) or come to the Writing Center.

IN-TEXT CITATIONS

Turabian allows citations to be noted in either parenthetical (author/date) format or in footnotes. This handout shows parenthetical references only.

Include the author's last name, date of publication (if no date is available, use "n.d."), and page number. The author's name may be incorporated in the sentence or it may be included inside parentheses at the end of the sentence. For example:

EXAMPLE Abbey states that tourists are the main problem in U.S. parks (1968, 59).

EXAMPLE One Western author comments: "Industrial Tourism is a threat to the national parks. But the chief victims of the system are the motorized tourists" (Abbey 1968, 59).

For works with three or more authors, use only the first author's name followed by the words "et al."

Complete information about the source would be found in the Works Cited page.

BLOCK QUOTATIONS

Quotations that are two or more sentences and that run to eight or more lines in the text should be indented and single spaced. Do not use quotation marks for these block quotations. Place a period at the end of the quotation and place the citation either in parentheses (with no period after the parentheses) or as a footnote number.

LINE SPACING

All lines are double-spaced with the following exceptions:

1. Quotations: Long, indented quotations *may* be single-spaced; however, double-spacing is also proper. Check with your professor about line spacing of quotes.
2. Footnotes are single-spaced.
3. Works Cited: Single space the entry for each author, but double space between entries of different authors.
4. Itemized lists: Single space lists in your text.

PAGE NUMBERING

Number the following pages with lowercase roman numerals: table of contents; dedication; preface; lists of illustrations, tables, or abbreviations; glossary; acknowledgments; and abstract. While the cover page is counted as page number one, no page number should be printed on this page.

The text of the paper is numbered with arabic numerals. Pages with titles on them have arabic numerals at the bottom center of the page. All other pages are numbered either at the top right or the top center. Check with your professor about his or her preference.

COVER PAGE

The following information should be centered, double-spaced, and in all capital letters on the cover page: the name of the school (followed by two double-spaced lines), the title of the paper (followed by two double-spaced lines), the purpose of the paper (such as "A paper submitted to

the faculty of the History Department in partial fulfillment of CCS400 requirements; followed by two double-spaced lines), the word "By" and your name (followed by two double-spaced lines); and the city, state (followed by one double-spaced line) and the month and year.

TABLE OF CONTENTS

If the paper is long and is divided into chapters or sections, include a table of contents immediately following the cover page. Title it "CONTENTS," using all uppercase letters.

WORKS CITED, SELECTED BIBLIOGRAPHY, OR SOURCES CONSULTED

Include a separate page at the end of the paper that lists complete publication information about the sources. The title of this reference page may be Works Cited, Selected Bibliography, or Sources Consulted (which is appropriate if oral interviews were used, for example).

- < Alphabetize sources by the author's last name and first name, followed by a period. If there are two or more authors, only the first author's name should be reversed.
- < After the author's name, give the date of publication followed by a period.
- < For books, underline or italicize the title and subtitle. Publication information is separated by a colon (city: publishing company), followed by a period.
- < For periodicals and magazines, do not enclose the title of the article in quotation marks and capitalize only proper names, the first word of the title, and any word following a colon in the title. Place a period at the end of the article's title. Underline or italicize the name of the periodical and include the volume number, followed by a colon and the page numbers.
- < The first line should be flush with the left margin, and all following lines should be indented five spaces.

Examples

Lunsford, Andrea Abernethy. 1999. Rhetoric, feminism, and the politics of textual ownership. *College English* 61, no. 5 (May): 529-544.

Shakespeare, William. 1998. Shall I compare thee to a summer's day. In *The Norton introduction to literature*. 7th ed., ed. Jerome Beaty and J. Paul Hunter, 810-11. New York: W. W. Norton.