

**TURABIAN FORMAT – PARENTHETICAL REFERENCES (7<sup>th</sup> Edition)**  
**Regis Writing Center**

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You must cite direct quotes, paraphrases, and ideas, data, or methods in Turabian. Turabian allows citations to be noted in either parenthetical (author/date) format or in footnotes/endnotes. This handout shows only parenthetical references. For additional information, refer to the Kate L. Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations* (7th edition) or come to the Writing Center.

**IN-TEXT CITATIONS**

Include the author's last name, date of publication (if no date is available, use "n.d."), and page number. The author's name may be incorporated in the sentence or it may be included inside parentheses at the end of the sentence. For example:

EXAMPLE      Abbey states that tourists are the main problem in U.S. parks (1968, 59).

EXAMPLE      One Western author comments: "Industrial Tourism is a threat to the national parks. But the chief victims of the system are the motorized tourists" (Abbey 1968, 59).

For works with four or more authors, use only the first author's name followed by the words "et al."

**BLOCK QUOTATIONS**

Quotations that are five or more lines should be indented and may be single spaced. Do not use quotation marks for block quotations. Place a period at the end of the quotation and place the parenthetical citation at the end with no period following it.

**LINE SPACING**

All lines are double-spaced with the following exceptions:

1.      Quotations: Long, indented quotations *may* be single-spaced; however, double-spacing is also proper. Check with your professor about line spacing of block quotes.
2.      Footnotes are single-spaced.
3.      Works Cited: Single space the entry for each author, but double space between entries of different authors.
4.      Itemized lists: Single space lists in your text.

**COVER PAGE**

The essay title should be centered, in all caps, about 1/3 of the way down from the top margin, and should be single-spaced. About 2/3 of the way down from the top margin and centered should be the student's name, the title of the course on the next line, and the date on a third line. These also should be single-spaced. The cover page is not included in page numbering.

**TABLE OF CONTENTS**

If the paper is long and is divided into chapters or sections, include a table of contents immediately following the cover page. Title it "CONTENTS," using all uppercase letters.

**REFERENCES**

Include a separate page at the end of the paper that lists complete publication information about the sources.

- ▶      Alphabetize sources by the author's last name and first name, followed by a period. If there are two or more authors, only the first author's name should be reversed.
- ▶      After the author's name, give the date of publication followed by a period.
- ▶      For books, italicize the title and subtitle, but capitalize only the first word and any proper names. Publication information is separated by a colon (city: publishing company), followed by a period.
- ▶      For periodicals and magazines, enclose the title of the article in quotation marks and capitalize all important words. Place a period at the end of the article's title. Underline or italicize the name of the periodical and

include the volume number and date of publication, followed by a colon and the page numbers. If you are using an electronic source, also include the URL (<http://>) and date accessed in square brackets [August 28, 2009], or a Digital Object Identifier (DOI) if one is provided. For popular magazines, such as *Time* or *The Atlantic*, do not use the volume and issue numbers.

- ▶ In the References, omit information about classical literary works; the Bible and other sacred works; dictionaries and encyclopedias; works of art, live performances, and television programs; personal conversations, letters, and email messages; and the U.S. Constitution and legal cases.
- ▶ The first line should be flush with the left margin, and all following lines should be indented five spaces. Single-space each entry, but double-space between entries, as shown below.

#### Reference Examples

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