

# Linking Majors to Careers

## ACCOUNTING

# Accounting

Accountants design, maintain and audit the financial records of businesses, government agencies, and institutions. They aid management in financial planning and ensure the accuracy of all financial statements. Four major areas where accountants are typically employed are public, management, government accounting and internal auditing. Public accountants have their CPA and work for accounting firms or have their own business. Management accountants collect and analyze information and prepare reports to help managers plan, coordinate, control operations, and make decisions. Government accountants and auditors maintain and examine the records of government agencies and audit private businesses and individuals' taxes to ensure they meet government regulations. The major in accounting at Regis is designed for students preparing to take the CPA examination after graduation.

**SKILLS:** The person who majors in **Accounting** at Regis University has the opportunity to learn a variety of essential **skills**, such as:

- advising
- explaining
- analyzing
- evaluating
- computing
- answering questions succinctly
- writing
- preparing reports
- calculating
- applying formulas
- attention to detail
- analyzing numerical data
- computer skills

### **SOME TIPS ON GETTING A JOB THAT UTILIZES YOUR ACCOUNTING SKILLS:**

1. Have an internship in accounting.
2. Do volunteer work in helping with taxes.
3. Participate in the Alumni Mentoring Program (Career Services) to explore opportunities in this field.

**RELATED JOBS:** Listed below are some career fields someone with an emphasis in Accounting may enter:

accountant	wage & hour administrator
financial manager	auditor
actuary	internal auditor
credit analyst	cost accountant
tax accountant	payroll manager
financial investment analyst	systems accountant
property accountant	field auditor
entrepreneur/businessperson	general accountant
business credit/loan administrator	consumer credit manager
bank examiner	financial analyst
tax auditor	IRS investigator

#### **You might also consider:**

purchasing agent/buyer	production manager
claims adjuster/examiner	underwriter
inventory control specialist	collection agent
financial investment analyst	contract administrator
financial aid counselor	



Learners Becoming Leaders

## Career Services

*"Your Connection to the Future"*

<http://www.regis.edu/careerservices>

## **WEB SITES RELATED TO ACCOUNTING:**

- Accreditation Council for Accountancy and Taxation  
[www.acatcredentials.org](http://www.acatcredentials.org)
- American Accounting Association  
[www.aaa-edu.org](http://www.aaa-edu.org)
- American Institute of Certified Public Accountants  
[www.aicpa.org](http://www.aicpa.org)
- American Society of Women Accountants  
[www.aswa.org](http://www.aswa.org)
- Association of Government Accountants  
[www.agacgfm.org](http://www.agacgfm.org)
- Colorado Society of Certified Public Accountants  
[www.cocpa.org](http://www.cocpa.org)
- National Association of State Boards of Accountancy  
[www.nasba.org](http://www.nasba.org)
- National Society of Accountants  
[www.nsacct.org](http://www.nsacct.org)
- National Society of Black Accountants  
[www.nabainc.org](http://www.nabainc.org)
- National Society of Tax Professionals  
[www.natptax.com](http://www.natptax.com)
- Society of Actuaries  
[www.soa.org](http://www.soa.org)
- Accounting Jobs  
[www.accountingjobs.com](http://www.accountingjobs.com)
- Accounting  
[www.accounting.net](http://www.accounting.net)
- Career Bank  
[www.careerbank.com](http://www.careerbank.com)
- Careers in the Field of Accounting  
[www.careersinaccounting.com](http://www.careersinaccounting.com)
- CPA Jobs  
[www.cpajobs.com](http://www.cpajobs.com)
- Financial Jobs  
[www.efinancialjobs.com](http://www.efinancialjobs.com)
- Financial Job Network  
[www.fjn.com](http://www.fjn.com)
- Financial Jobs  
[www.financial-jobs.com](http://www.financial-jobs.com)
- Jobs in the Money  
[www.jobsinthemoney.com](http://www.jobsinthemoney.com)
- Largest Denver-Area Accounting Firms  
[www.denver.bizjournal.com](http://www.denver.bizjournal.com)
- Stat-USA/Internet  
[www.stat-usa.gov](http://www.stat-usa.gov)
- Institute of Management Accountants  
[www.imanet.org](http://www.imanet.org)

## CAREER RESOURCES IN:

- CAREER SERVICES LIBRARY (CS)
  - DAYTON MEMORIAL LIBRARY (DM)
  - ON THE INTERNET
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### Career and Occupational Information

*Occupational Outlook Handbook* (CS, DM, and <http://www.bls.gov/oco>)  
*ONET* <http://online.onetcenter.org>  
*Adams Jobs Almanac* (CS, DM)  
*Dictionary of Occupational Titles* (CS, DM)  
*Great Careers for... series* (CS)  
*Careers for ... series* (CS)  
*Careers in ... series* (DM)  
*Encyclopedia of Career and Vocational Guidance* (DM)  
*Liberal Arts Career News* (CS)

### Professional Organizations

*National Directory of Non-Profit Organizations* (DM)  
*Denver Meets* (DM)  
*Encyclopedia of Associations* (link on DM online catalog)  
Internet Public Library listing at: <http://www.ipl.org/div/aon>

### Employer Directories

*Reference USA* (link on DM online catalog)  
*Denver Business Journal Top 25 Book of Lists* (CS, DM)  
*Colorado Business Directory* (DM and available via link on DM online catalog)  
*Directory of Colorado Manufacturers* (DM)  
*Rocky Mountain High Tech. Directory* (DM)  
*Almanac of American Employers* (DM)  
*Job Banks for US cities* (CS, DM)  
*Standard & Poor's Register of Corp. Directory* (link on DM online catalog)  
*Thomas Register of American Manufacturers* <http://www.thomasregister.com>  
*Directory of Colorado Non-Profits* (DM and <http://www.coloradonoprofits.org>)

### Employment Outlook

*Occupational Outlook Quarterly* (CS, DM)  
*Job Rated Almanac* (DM)  
*CAM report* (CS)  
*Employment Outlook for Colorado* (DM)

### Internships

Internships are placements with employers that give Regis students with a GPA of 2.5 or better the opportunity to combine coursework with real-life experience while earning academic credit. Internships enhance academic knowledge, personal development and professional preparation. In addition, a successful internship can give students an edge when hiring decisions are made because employers seek applicants with practical experience in their field. Students interested in an internship need to register with the **Academic Internship Program** for help with determining a site placement, learning objectives and academic criteria.

### Graduate School Information

*Real Guide to Grad School* (CS, DM)  
*Peterson's Graduate and Professional Programs* (CS, DM and <http://www.petersons.com>)  
*Gorman Report* (CS)  
*Graduate School Admissions Advisor* (CS)  
*Getting what you came for* (CS)  
*Educational Rankings Annual* (DM)  
*College Blue Book* (DM)  
*Directory of Post-Secondary Institutions* (DM)

### Salary Information

*Colorado Occupational Wages* (<http://www.coworkforce.com/lmi/wages/wages.asp>)  
*Compensation & Working Conditions* (DM)  
*NACE Salary Survey* (CS)  
Salary.com - <http://Salary.com>

### Alumni Career Network

One of the best resources for career information is people who work in the field you are considering. Contact information for Regis Alumni who have agreed to talk with students investigating career fields is available on the Alumni Career Network, a program located under "Alumni" at <http://www.ecampusrecruiter.com/regis>

### World Wide Web Sites

Regis Career Services: <http://www.regis.edu/careerservices>  
Dayton Memorial Library article and research database: <http://www.regis.edu/libdatabase.asp?scn=lib&p1=empty>  
JobWeb (NACE): <http://www.jobweb.org>  
Career Magazine: <http://www.careermag.com>  
America's Job Bank: <http://www.ajb.dni.us>