

Linking Majors to Careers

ENGLISH

English

English majors investigate the ways in which written and spoken language takes form and the techniques for its effective use. The study of English also is an evaluation of the human response to experiences as found in literary art forms such as poetry, drama and novels. Students of English develop theories of aesthetics and methods of literary criticism used in analyzing major works of English and American literature.

Graduates with an English major can enter careers in writing, editing, research or production in the communications media. Public relations, advertising and publishing jobs are other options. Employers consistently rate proficiency in writing as extremely important. In addition, a degree in English is highly desirable as preparation for professional programs in law or business.

SKILLS: The person who majors in **English** at Regis University has the opportunity to learn a variety of essential **skills** such as:

- analyzing
- assessing
- classifying
- conceptualizing
- editing
- designing
- detail work
- developing
- expressing
- follow through
- gathering data
- generating ideas
- imagining
- informing
- observing
- perceiving
- interpreting data
- writing
- critical thinking
- analytical thinking
- communication skills
- computer skills
- research skills

SOME SUGGESTIONS FOR SUCCESSFUL ENTRY INTO A CAREER USING ENGLISH:

1. To expand critical thinking and expressive skills, read often and from many sources; practice writing for various purposes and experiment with different styles.
2. Use resources both on and off campus: the library, book discussion groups, the Writing Center, etc.
3. Improve written and oral expression through involvement in projects where communication is required with a group outside your own. This could involve drafting by-laws of a social justice organization, developing learning materials for a preschool, advocating for senior citizens at the state legislature, or describing American college lifestyles to an international student.
4. Participate in internships to investigate career fields and gain new skills.
5. Develop a technical marketable skill to accompany the English skills, such as computer literacy, graphic arts, or teaching certification.
6. Become a Writing Center consultant or teaching assistant.
7. Prepare an honors thesis.

RELATED JOBS: English majors develop skills that are essential in virtually all career fields. Examples of work settings where one can concentrate on English-related activities are advertising, publishing, journalism, media, government libraries, educational institutions and foundations. Listed below are typical career fields English majors enter:

lawyer *	editor
technical writer	buyer
college professor *	publicity assistant
advertising copywriter	corporate publication editor
newspaper or broadcast journalist	researcher
public relations specialist	grant writer
proofreader	abstract writer
teacher secondary school	copy editor
press liaison	press secretary
indexer	media planner
screenwriter	columnist
speech writer	continuity writer
lobbyist	fundraiser/development officer
radio/TV announcer	literary agent
appraiser, art	reporter
correspondent	travel agent
critic (book, drama, film)	claims adjuster
salesperson, books	customer service representative
underwriter	benefits specialist
management trainee	alumni affairs specialist
sales representative	admissions counselor
archivist	conference coordinator
bookstore manager	consumer affairs coordinator
freelance writer	public information specialist
credit analyst	training specialist
lending officer trainee	curator *
communications analyst	paralegal assistant *
clergy	researcher

*Usually requires additional degree(s)

Some examples of jobs that recent graduates have obtained:

- Owner of a software company
- Lawyer, graduated from Yale Law School
- Owner of a local coffeehouse
- Loan officer
- Clergy member, Jesuit priest
- Professor, Ph.D. in psychology
- Curator
- Claims adjuster
- High School English Teacher

WEB SITES RELATED TO ENGLISH:

Advertising	stats.bls.gov/oco/ocos020.htm
Announcer, TV/Radio	stats.bls.gov/oco/ocos087.htm
Public Relations	stats.bls.gov/oco/ocos020.htm
Editor/Writer	stats.bls.gov/oco/ocos089.htm
Freelance Writer	stats.bls.gov/oco/ocos089.htm
News Analyst/Reporter/Correspondent	stats.bls.gov/oco/ocos088.htm
Lawyer	stats.bls.gov/oco/ocos053.htm
Librarian	stats.bls.gov/oco/ocos068.htm
Marketing	stats.bls.gov/oco/ocos020.htm
Promotions	stats.bls.gov/oco/ocos020.htm
Desktop Publisher	stats.bls.gov/oco/ocos276.htm
Researcher	stats.bls.gov/oco/ocos055.htm
Sales Manager	stats.bls.gov/oco/ocos020.htm
Speech Writer	stats.bls.gov/oco/ocos089.htm
Teacher	stats.bls.gov/oco/ocos069.htm
Technical Writer	stats.bls.gov/oco/ocos089.htm
Textbook Writer	stats.bls.gov/oco/ocos089.htm
Travel Agent	stats.bls.gov/oco/ocos124.htm
University Administrator	stats.bls.gov/oco/ocos007.htm

PROFESSIONAL ORGANIZATIONS IN THIS FIELD:

Bookwire	bookwire.com
Copy Editor Jobs	www.copyeditorjobs.com
Editor and Publisher Classifieds	www.editorandpublisher.com
The English Poetry Full-Text Database	etext.virginia.edu/epd.html
Journalism Toolkit	www.freep.com/jobspage/toolkit/index.htm
Journalism-Related Job Openings	eb.journ.latech.edu/jobs.html
Literary Resources on the Net	andromeda.ruggers.edu/~jlynch/lit/
Newsroom Job Boards	www.publishersweekly.com
Publishers Weekly	www.writerswrite.com
The Write Jobs from the Writers Write	www.asja.org
American Society of Journalists and Authors	www.magazine.org
American Society of Magazine Editors	www.publishers.org
Association of American Publishers	www.aejmc.org
Association for Education in Journalism and Mass Communication	www.rci.rutgers.edu
Association of Literary Scholars and Critics	www.dowjones.com
Dow Jones Newspaper Fund, Inc.	www.mla.org
Modern Language Association	www.ncte.org
National Council of Teachers of English	www.nnpa.org
National Newspaper Publishers Association	www.nationalwriters.com
National Writers Association	www.nea.org
Newspaper Association of America	www.spj.org
Society of Professional Journalists	www.stc.org
Society for Technical Communications	

CAREER RESOURCES IN:

- CAREER SERVICES LIBRARY (CS)
 - DAYTON MEMORIAL LIBRARY (DM)
 - ON THE INTERNET
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Career and Occupational Information

Occupational Outlook Handbook (CS, DM, and <http://www.bls.gov/oco>)
ONET <http://online.onetcenter.org>
Adams Jobs Almanac (CS, DM)
Dictionary of Occupational Titles (CS, DM)
Great Careers for... series (CS)
Careers for ... series (CS)
Careers in ... series (DM)
Encyclopedia of Career and Vocational Guidance (DM)
Liberal Arts Career News (CS)

Professional Organizations

National Directory of Non-Profit Organizations (DM)
Denver Meets (DM)
Encyclopedia of Associations (link on DM online catalog)
Internet Public Library listing at: <http://www.ipl.org/div/aon>

Employer Directories

Reference USA (link on DM online catalog)
Denver Business Journal Top 25 Book of Lists (CS, DM)
Colorado Business Directory (DM and available via link on DM online catalog)
Directory of Colorado Manufacturers (DM)
Rocky Mountain High Tech. Directory (DM)
Almanac of American Employers (DM)
Job Banks for US cities (CS, DM)
Standard & Poor's Register of Corp. Directory (link on DM online catalog)
Thomas Register of American Manufacturers <http://www.thomasregister.com>
Directory of Colorado Non-Profits (DM and <http://www.coloradonoprofits.org>)

Employment Outlook

Occupational Outlook Quarterly (CS, DM)
Job Rated Almanac (DM)
CAM report (CS)
Employment Outlook for Colorado (DM)

Internships

Internships are placements with employers that give Regis College students with a GPA of 2.5 or better the opportunity to combine coursework with real-life experience while earning academic credit. Internships enhance academic knowledge, personal development and professional preparation. In addition, a successful internship can give students an edge when hiring decisions are made because employers seek applicants with practical experience in their field. Students interested in an internship need to register with the **Academic Internship Program** for help with determining a site placement, learning objectives and academic criteria.

Graduate School Information

Real Guide to Grad School (CS, DM)
Peterson's Graduate and Professional Programs (CS, DM and <http://www.petersons.com>)
Gorman Report (CS)
Graduate School Admissions Advisor (CS)
Getting what you came for (CS)
Educational Rankings Annual (DM)
College Blue Book (DM)
Directory of Post-Secondary Institutions (DM)

Salary Information

Colorado Occupational Wages (<http://www.coworkforce.com/lmi/wages/wages.asp>)
Compensation & Working Conditions (DM)
NACE Salary Survey (CS)
Salary.com - <http://Salary.com>

Alumni Career Network

One of the best resources for career information is people who work in the field you are considering. Contact information for Regis Alumni who have agreed to talk with students investigating career fields is available on the Alumni Career Network, a program located under "Alumni" at <http://www.ecampusrecruiter.com/regis>

World Wide Web Sites

Regis Career Services: <http://www.regis.edu/careerservices>
Dayton Memorial Library article and research database: <http://www.regis.edu/libdatabase.asp?sectn=lib&p1=empty>
JobWeb (NACE): <http://www.jobweb.org>
Career Magazine: <http://www.careermag.com>
America's Job Bank: <http://www.ajb.dni.us>