

# Linking Majors to Careers

## FRENCH and SPANISH

# French and Spanish

Today jobs in many fields look for people with some background in a foreign language. More and more are requiring a foreign language as a primary skill. Students majoring in a foreign language will attain various skills, information and concepts that are relevant to careers in virtually every area.

Along with a vast knowledge of the language, students majoring in a foreign language should feel more at ease with the culture of another country. This will allow the student to incorporate their knowledge in fields such as the humanities, social sciences, business, industry, law, media, natural sciences, economics, travel and tourism, and education with their knowledge of a foreign country. Multinational corporations dealing in almost any industry, with offices around the world, will consider your language and cultural training to be one of your biggest assets.

**SKILLS:** The person who majors in **French or Spanish** at Regis University has the opportunity to learn a variety of essential **skills** such as:

- quick and logical thinking
- effective use of words
- good writing skills
- sharp memory
- good communication skills
- knowledge of different cultures

### **SOME TIPS ON GETTING A JOB THAT UTILIZES YOUR FOREIGN LANGUAGE:**

1. If possible, actually visit or study abroad where the language is spoken.
2. It will be extremely important to have an internship that allows you to use your foreign language skills.
3. Do volunteer work that utilizes your foreign language skills.

## **RELATED JOBS:**

foreign service officer	interpreter	copy editor
foreign language teacher	language translator	travel agent
advertising copywriter	foreign trader	Consultant
flight attendant	bilingual secretary	tour organizer/guide
hotel employee archivist	foreign correspondent	ESL teacher
editor	Peace Corps/VISTA worker	airline receptionist
customs/immigration officer	border patrol agent	foreign language
shorthand	reporter	proofreader
foreign student advisor	intelligence researcher	cultural officer
international consultant	UNESCO official	foreign language
international conference planner		
international manufacturer's representative		

## **WEB SITES RELATED TO FRENCH AND SPANISH:**

Bilingual Education Resources on the Internet – [www.indiana.edu/~libeduc/other/html](http://www.indiana.edu/~libeduc/other/html)  
Bilingual Families Webpage – [www.nethelp.no/cindy/biling.fam.html](http://www.nethelp.no/cindy/biling.fam.html)  
Bilingual Jobs – [www.careerbuilder.com](http://www.careerbuilder.com)  
El Periodico – [www.elperiodico.es](http://www.elperiodico.es)  
Federation of Behavioral, Psychological and Cognitive Sciences – [www.apa.org/federation](http://www.apa.org/federation)  
Global Translation Alliance – [www.about.com](http://www.about.com)

## **PROFESSIONAL ORGANIZATIONS IN THIS FIELD:**

American Association of Language Specialists – [www.mixx.com](http://www.mixx.com)  
American Communication Association – [www.cavern.uark.edu/comminfo](http://www.cavern.uark.edu/comminfo)  
American Society of Interpreters – [www.noisnet.org](http://www.noisnet.org)  
Modern Language Association- [www.mla.org](http://www.mla.org)  
National Association for Bilingual Education – [www.canby.k12.or.us/educationlinks.html](http://www.canby.k12.or.us/educationlinks.html)  
Universidad Internacional – [www.sek.edu](http://www.sek.edu)  
The Center for Bilingual Multicultural Studies – [www.languagestudy.com/spanish1.html](http://www.languagestudy.com/spanish1.html)

## CAREER RESOURCES IN:

- CAREER SERVICES LIBRARY (CS)
  - DAYTON MEMORIAL LIBRARY (DM)
  - ON THE INTERNET
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### Career and Occupational Information

*Occupational Outlook Handbook* (CS, DM, and <http://www.bls.gov/oco>)

ONET <http://online.onetcenter.org>

*Adams Jobs Almanac* (CS, DM)

*Dictionary of Occupational Titles* (CS, DM)

*Great Careers for... series* (CS)

*Careers for ... series* (CS)

*Careers in ... series* (DM)

*Encyclopedia of Career and Vocational Guidance* (DM)

*Liberal Arts Career News* (CS)

### Professional Organizations

*National Directory of Non-Profit Organizations* (DM)

*Denver Meets* (DM)

*Encyclopedia of Associations* (link on DM online catalog)

Internet Public Library listing at: <http://www.ipl.org/div/aon>

### Employer Directories

*Reference USA* (link on DM online catalog)

*Denver Business Journal Top 25 Book of Lists* (CS, DM)

*Colorado Business Directory* (DM and available via link on DM online catalog)

*Directory of Colorado Manufacturers* (DM)

*Rocky Mountain High Tech. Directory* (DM)

*Almanac of American Employers* (DM)

*Job Banks for US cities* (CS, DM)

*Standard & Poor's Register of Corp. Directory* (link on DM online catalog)

*Thomas Register of American Manufacturers*  
<http://www.thomasregister.com>

*Directory of Colorado Non-Profits* (DM and <http://www.coloradonoprofits.org>)

### Employment Outlook

*Occupational Outlook Quarterly* (CS, DM)

*Job Rated Almanac* (DM)

*CAM report* (CS)

*Employment Outlook for Colorado* (DM)

### Internships

Internships are placements with employers that give Regis College students with a GPA of 2.5 or better the opportunity to combine coursework with real-life experience while earning academic credit. Internships enhance academic knowledge, personal development and professional preparation. In addition, a successful internship can give students an edge when hiring decisions are made because employers seek applicants with practical experience in their field. Students interested in an internship need to register with the **Academic Internship Program** for help with determining a site placement, learning objectives and academic criteria.

### Graduate School Information

*Real Guide to Grad School* (CS, DM)

*Peterson's Graduate and Professional Programs* (CS, DM and <http://www.petersons.com>)

*Gorman Report* (CS)

*Graduate School Admissions Advisor* (CS)

*Getting what you came for* (CS)

*Educational Rankings Annual* (DM)

*College Blue Book* (DM)

*Directory of Post-Secondary Institutions* (DM)

### Salary Information

*Colorado Occupational Wages*  
(<http://www.coworkforce.com/lmi/wages/wages.asp>)

*Compensation & Working Conditions* (DM)

*NACE Salary Survey* (CS)

Salary.com - <http://Salary.com>

### Alumni Career Network

One of the best resources for career information is people who work in the field you are considering. Contact information for Regis Alumni who have agreed to talk with students investigating career fields is available on the Alumni Career Network, a program located under "Alumni" at <http://www.ecampusrecruiter.com/regis>

### World Wide Web Sites

Regis Career Services: <http://www.regis.edu/careerservices>

Dayton Memorial Library article and research database:

<http://www.regis.edu/libdatabase.asp?sctn=lib&p1=empty>

JobWeb (NACE): <http://www.jobweb.org>

Career Magazine: <http://www.careermag.com>

America's Job Bank: <http://www.ajb.dni.us>