

REGIS PAYMENT OPTION - REGIS COLLEGE

The **Regis Payment Option (RPO)** is a convenient interest-free monthly payment plan for students registered for semester-based courses. The Regis Payment Option spreads the semester tuition and fees over 4 or 5 monthly payments. A payment plan is established as soon as we receive a completed and signed application form with the first payment or authorization to charge your credit card. A \$50 non-refundable application fee is due with your first payment.

Spring Tuition Due Date - January 1

RPO Application Due Dates

5-month payment plan - December 1

4-month payment plan - January 1

A separate RPO application needs to be submitted for each semester.

MONTHLY PAYMENT OPTIONS

1. Automatic: To use the automatic credit card deduction, fill out the information on the following page and check the **Yes** box after *Automatic Monthly Credit Card Deduction*. (If your credit card is declined, you will be considered past due and assessed a late fee.)

2. Online: Monthly payments can be made through WebAdvisor.

- Log into WebAdvisor
- Click on Students
- Select Make A Payment
- Select Pay On My Regis Payment Option.

3. Mail or Fax: Use the statement you received in the mail and fax your payment information to 303-964-5449 or mail checks to the address provided. Regis does not accept post-dated checks. Payments must be made in U.S. funds.

Late payments and returned checks: Upon acceptance into the plan, the student will receive a statement with payment amounts and due dates. Loss or delayed receipt of the statement does not relieve the obligation to pay on time. If you do not receive an itemized statement as scheduled, call 303-458-4126 or 1-800-568-8932. If the monthly payment is not received by the plan due date, a \$15 late-payment fee will be assessed and the account will be considered in default. There is a \$31 charge for checks returned for insufficient funds.

Plan Default: If payment is not received by the plan due date, the account will be considered in default. If this agreement remains in default, it may be referred to a collection agency. All collection costs and fees are to be paid by the student, including attorney fees, court costs, and any other related costs. Students may view their current statement and amount due by logging into WebAdvisor (see **Online** payments).

Transcripts/Registration: Official transcripts will not be released until the entire plan amount and student account balance are paid in full.

2009-2010 Fees & Charges Schedule

(per semester unless otherwise indicated and subject to change without notice)

Tuition and Fees		Room and Meal Plan Charges	
Full-time Tuition (12-18 hours)	\$ 14,700	Residence Halls	
Part-time Tuition (per credit)	\$ 919	Residence Village Double	\$ 2,960
* Student Activity fee (full time)	\$ 150	Residence Village Single	\$ 3,900
(part time)	\$ 120	Ignatian Village Double	\$ 2,960
* Nursing Lab (one time Jr. year)	\$ 150	Ignatian Village Single	\$ 3,900
		West Hall/DeSmet/O'Connell Double	\$ 2,600
		West Hall/DeSmet/O'Connell Single	\$ 3,448
Orientation Fee (new students)	\$ 200		
Commitment Program	\$ 1,250		
** Health Insurance	\$ 996	Meals	
		Gold Plan	\$ 2,100
Late Payment Fee	\$ 100	Ranger Plan	\$ 1,950
Late RPO fee (per month)	\$ 15	À la Carte Plan	\$ 550
RPO set-up fee	\$ 50		

* On your bill, the activity fee and any lab fees are included in your total tuition charge.

** To waive health insurance, go to www.aetnastudenthealth.com.

Regis Payment Option (RPO) Application - Spring 2010

Student Name _____ Student ID# _____

Billing Address _____
Street City State Zip Code

Daytime Phone _____ Evening Phone _____ E-Mail _____

Spring Payment Schedule:

- 5 payments: Dec – Apr
 4 payments: Jan – Apr

Payments are due the first day of each month.

A SEPARATE APPLICATION
MUST BE SUBMITTED FOR
EACH SEMESTER.

Check # _____ Check Amount \$ _____

Credit Card: Master Card Visa American Express Discover
 Automatic Monthly Credit Card Deduction? Yes No
****If neither box is selected, Automatic Monthly Deductions will be applied.****

Name of Account Holder _____
 Card Holder Address _____

Account Number _____ Expiration Date _____

Cardholder Signature _____

(Please call to update your credit card information if it changes during the semester.)

RPO Enrollment

Please complete the following steps to enroll in the Regis Payment Option.

1. On the Budget Worksheet, list your semester expenses based on the 2009-2010 Fees & Charges Schedule on the reverse.
2. Enter your semester deductions. Use any "Guaranteed" financial aid awards provided in your Award Response Form (ARF), excluding Work Study. Please do not include "Estimated" or "Recommended" financial aid awards in this calculation. **Be sure to subtract the loan fees withheld by your lender from each Subsidized Stafford, Unsubsidized Stafford, or PLUS Loan. ***
3. Subtract your Total Deductions from your Total Expenses and enter the amount on the Balance Due line.
4. Enter the number of monthly payments for your plan (4 or 5 each semester), and calculate your monthly payment.
5. Sign the RPO Application. **(All students must sign regardless of age.)** Mail the application, fee, and monthly payment(s) due to: Regis Payment Option, Regis University, 3333 Regis Blvd., A-8, Denver, CO 80221-1099. If you use a credit card, you may fax this application to 303-964-5449 to expedite your RPO application and payment.

*** Financial Aid Origination and Default Fees:** The federal government charges a loan origination fee and a default fee, which are normally deducted from your loan proceeds. Some guarantors may pay the fees on your behalf. For more information on lenders, go to Loan Information on the www.regis.edu/financialaid web site.

Budget Worksheet

EXPENSES (per semester):	
Tuition and Fees	\$ _____
Orientation Fee	\$ _____
Commitment Fee	\$ _____
Insurance	\$ _____
Room Plan	\$ _____
Meal Plan	\$ _____
Other Fee(s)	\$ _____
Total Expenses	\$ _____
DEDUCTIONS:	
Guaranteed Financial Aid <i>(after deducting origination and default fees)</i>	\$ _____
Deposits Paid	\$ _____
Misc. Payments	\$ _____
Total Deductions	\$ _____
BALANCE DUE	\$ _____

_____ / _____ = \$ _____
<small>Balance Due divided by # of payments Your monthly payment</small>
Application Fee + \$50.00
TOTAL DUE WITH APPLICATION
\$ _____
All payments are due on the first of the month.

My signature below acknowledges that I have read and agree to the RPO terms and conditions and that I agree with the payments listed above, including necessary adjustments. By signing this agreement it is understood that any and all changes to my student account (such as additional lab fees, room assignment change, meal plan, calculation corrections, etc.) will be reflected in a payment schedule increase or decrease. Revised payments will be effective immediately from the date of change.

 Student's Signature _____ Date

If the above student is under 18 years of age, the parent's signature is also required.

 Parent's Signature _____ Date