Download the Parkmobile app by navigating to your smart phone’s app store and searching for “Parkmobile”.

Below is what the app will look like in the iOS App Store.

Description

Parkmobile provides a new and better way to pay for parking using your cell phone. With Parkmobile's mobile app, starting your parking transaction takes just a few seconds. If you're driving a different car than the one you registered, you can quickly change the license number and activate your parking session. You can “opt-in” to receive one pu... more
After installing and opening the Parkmobile app, you can choose to Sign Up for a new account or Sign In to your existing account:
You will be asked for basic and vehicle information during registration:

### Basic Info
- Mobile Phone: (770) 515-7145
- Email Address: pmusa123@parkmobileglob...
- Password: ●●●●●●
- Confirm PW: ●●●●●●

### Vehicle Info
- License Plate: NAH3326
- State/Province: CA - California

Have a Promotion Code?
Next, you will be asked to choose a payment method. Note that PayPal and Visa Checkout are not available at Regis University at this time.

While Parkmobile will allow you to choose any of the available payment methods to save to your account, that isn’t a guarantee it is accepted by your parking operator/authority. Your session may be declined for that reason if you have a payment method on your account which isn’t accepted in your area. You can check your parking area’s specific Knowledge Base article to learn what payment methods are accepted in your area.

Choose Payment Method
Accepted payment methods do vary by location. Visa and MasterCard are accepted most everywhere.

Credit Card
PayPal™

You can change your payment method at any time after you have signed up in the Settings menu.
Enter your credit card information according to the given form, seen below.

Enter your credit card details below. Your credit card type will be automatically selected based on the card number entered.

Accepted Credit Cards

<table>
<thead>
<tr>
<th>Card Number</th>
<th>4111-1111-1111-1111</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exp Date</td>
<td>05 / 2014</td>
</tr>
<tr>
<td>Security Code</td>
<td>945</td>
</tr>
<tr>
<td>Zipcode</td>
<td>30339</td>
</tr>
</tbody>
</table>

For your security, none of your card details are stored on the phone. All card details are securely transmitted to the Parkmobile servers for safe keeping.
After entering your basic, vehicle, and payment information, you have the ability to review your information and the Parkmobile terms and conditions. If everything looks correct, you will choose the 'Finish' option located in the top right corner.

**Review Sign Up Info**

Please review the information below to ensure it is correct. To edit, press the "Back" button. To complete signing up, press the "Finish" button above.

**Basic Info**
- Mobile Number: (770) 515-7145
- Email Address: pmusa123@parkmobileglo...

**Vehicle Info**
- License Plate: NAH3326
- State/Province: CA

**Payment Info**
- Payment method: Credit Card
- Card Type: Visa
- Last 4 Digits: 1111

[View Terms & Conditions]
The final step of the registration process requires you to agree to the Parkmobile terms and conditions. Additionally, you are reminded that there may be a transaction fee in your area. This fee is not assessed by Regis University and rather charged as a service via from Parkmobile.

When you tap "OK" to agree to the Terms and Conditions and then "Submit" your registration details, your account will be registered and you’ll be taken to the main "Parking" screen where you can enter the required information to start a parking session.
After registering a new account or signing into an existing account, you are prompted for your Parking Zone Number. Regis University’s Parking Zone Number is 4001. This is also displayed on all Parkmobile signage throughout campus. You also have the option to scan the QR code on the signs or Pay Station decals using the “Scan” button.

![Parkmobile Screen](image)

- **Zone 9911**
  - in Vinings, GA

- **Zone 9912**
  - in Vinings, GA

Edit Favorite Zones
After entering the zone number, you should review the location associated with the zone number that you entered. If your GPS is turned on for Parkmobile, the app will populate your city or location based on that. If incorrect, you can tap the location field to change it. Additionally, you can choose to park a different vehicle by tapping the Vehicle field (the license plate number you set as primary/default is what populates here):

If the vehicle selected below is not the one you are parking, tap it to select another.

Continue
Once you tap “Continue” you will be presented with permit options based on the time of day. Just like the Pay Stations, Parkmobile will offer permits based on the time of day. Before 4pm Monday-Thursday, the Daily Rate will be offered. After 4pm Monday-Thursday, the Event Rate will be offered. The 24 Hours permit will always be available.

**PLEASE NOTE THAT THE 30-MINUTE FREE PARKING OPTION IS NOT AVAILABLE VIA PARKMOBILE. PLEASE USE A PAYSTATION FOR 30-MINUTE FREE PARKING PERMIT.**
Once you select the rate you want, you’ll need to confirm the details on the subsequent prompt. If everything is correct, tap “Start Parking”.

Please Confirm

Zone 9911
In Virginia, VA

Parking
Vehicle BLA9782 - GA
Starts on Apr 28 2014 at 1:41:23...
Ends on Apr 28 2014 at 1:56:23...

Pricing
Parking cost $0.25
Transaction fee $0.35
Total cost $0.60
Payment method Credit Card

Cancel Start Parking
After tapping “Start Parking” on the previous screen, your session will be activated and the “Active Session” screen will be shown. If a problem exists or your charge doesn’t successfully process, you will receive the appropriate error message.

If you receive an error message, please check that you 1) entered your credit card/payment information correctly; 2) entered vehicle and zone information correctly; and 3) have a WiFi or cellular connection.