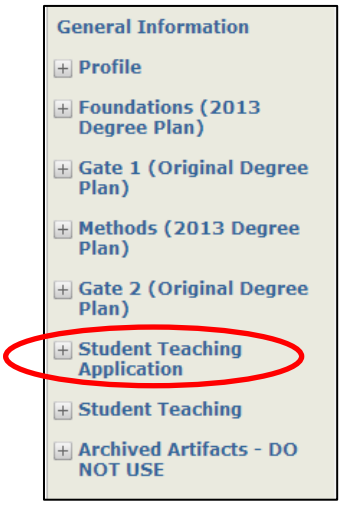
Applying for Student Teaching

PLACE/Praxis Exam Uploads

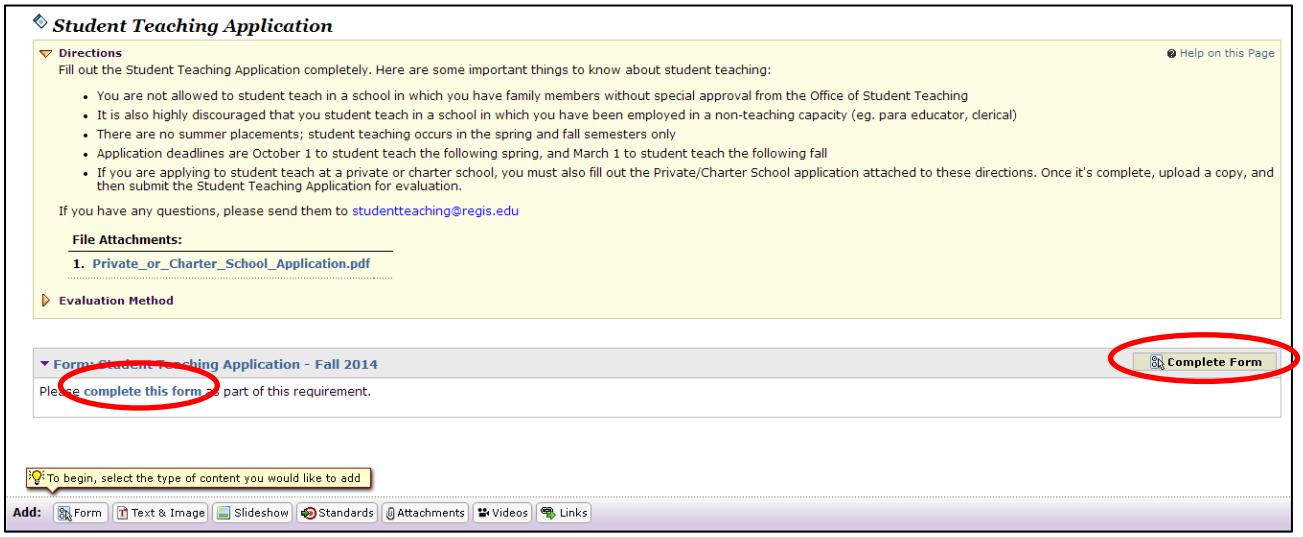
You will need to have record of passing scores before you begin your student teaching. (This also includes the addition SPED PLACE/Praxis Exam.) ***The location to upload your exam scores is in Gate 1. For the SPED PLACE/Praxis Exam, it is located in Gate 2.***

Application

The application and additional requirements are located in Taskstream between Gate 2 and Gate 3. When signed into Taskstream, the menu below will be located on the left-hand side of the screen.



When you click on the application link, it will open up the screen below. Click on any of the links circled in red to begin the application.



Additional Requirements

Undergraduate Requirements:

- ☐ Grad Check
- ☐ Student Teaching Checklist
- ☐ Student Teaching Application
- ☐ Cooperating Teacher Selection Form
- ☐ McLoraine Scholarship Application
- ☐ Resume
- ☐ Degree Audit

Graduate Requirements:

- ☐ Checklist
- ☐ Student Teaching Application
- ☐ Cooperating Teacher Selection Form
- ☐ Advisor Check
- ☐ Initial Resume
- ☐ Degree Audit

**You will submit the *Teacher Candidate Agreement* and the *Learning Contract* after your first observation meeting with your Cooperating Teacher and University Supervisor.

The **Grad Check/Advisor Check** is a form you will receive from your advisor, but you need to ask him or her for it. The grad check/advisor check informs me that you have completed the required courses prior to student teaching.

There are some requirements on the **Student Teaching Checklist** that you will be completing if you are enrolled in the Methods or Assessment courses the semester before you student teach. When you submit your Student Teaching Checklist and indicate that you "have completed" the requirement, we Assume that you will have it completed by the time you begin your student teaching placement. At the end of the semester prior to your student teaching semester, the Office of Student will verify that you have completed the requirements. The Methods and Assessment, or some variation, are required courses so this piece rarely gets overlooked.

Depending on the year you begin your program or what program you are in, you may not be able to retrieve the **Degree Audit**. If that is the case, please email Brittny Valdez at valde627@regis.edu.

Helpful Links:

- Student Teaching Website: http://tinyurl.com/regissoestwebsite
- Student Teaching Handbook: http://tinyurl.com/regissoesthandbook

Contact Information

If you have any questions, concerns, or difficulties, please contact Brittny Valdez at valde627@regis.edu. She is the Student Teaching Placement Coordinator and will be assisting you throughout your student teaching experience.

FAQ's:

- What is TaskStream?

  An online portfolio program that includes required forms and documents for each student. Only students, instructors and University Supervisors are responsible for uploading documents and data into this portfolio. If you are have difficulities with TaskStream or need to open an account, contact Ron Arner at arner290@regis.edu or the Office of Student Teaching at studentteaching@regis.edu.

- What is the process once I submit my application?

  Brittny Valdez will send out letters to the schools/districts requesting placement approval. From there, it depends on how soon the school/district responds with the completed form. Once Brittny receives that form back, Jeanne Gilbert will assign supervisors. When that phase is complete, Brittny will send out confirmation forms to the student, the cooperating teacher, and the University Supervisor teacher.

- Who is my university supervisor?

  The representative of Regis University who will oversee and evaluate the Teacher Candidate's experience and performance. Jeanne Gilbert will assign the student a University Supervisor once the requested student teaching placement is confirmed.

- Can I teach where my children go to school?

  We do not allow you to student teach where your child(ren) go to school, however, there have been rare exceptions. To request approval to student teach in your child(ren)'s school, please contact Brittny Valdez at valde627@regis.edu.