MONTHLY PAYMENT OPTIONS

AUTOMATIC: To use the automatic monthly payment deduction, fill out the information on the following page and check the yes box after Automatic Monthly Payment Deduction.

ONLINE: Monthly payments can be made through WebAdvisor.
- Log into WebAdvisor
- Click on Students
- Select Make A Payment
- Select Pay On My Regis Payment Option.

MAIL OR FAX: Mail the application, fee and monthly payment(s) due to:
Regis Payment Option
Regis University
3333 Regis Blvd., A-8
Denver, CO 80221

If you are paying by credit card or online, fax the application to 303.964.5407 to expedite your application and payment.

FALL PAYMENT SCHEDULE

6 MONTH PAYMENT OPTION: July–December
5 MONTH PAYMENT OPTION: August–December
4 MONTH PAYMENT OPTION: August–November

Payments are due the 1st or 15th day of the month. A separate application must be submitted for each semester.

FREQUENTLY ASKED QUESTIONS

CAN I GET ASSISTANCE WITH FILLING OUT AN RPO?
Yes. Call 303.458.4126 or stop by Main Hall fourth floor for assistance.

WHY CAN'T I ELECT TO HAVE AN RPO FOR THE ENTIRE YEAR?
Charges in registration fees, financial aid and payment methods vary and are unique for each semester. A new signed RPO application must be completed each semester.

WHY AM I BEING CHARGED FOR HEALTH INSURANCE?
Health insurance is mandatory for all traditional (semester-based) students unless a waiver is completed with Student Health Services. Please log on to aetnastudenthealth.com to waive your insurance or contact Student Health Services at 303.458.3558 with any insurance questions. The charge will be removed from your account within 48 hours after Student Health Services verifies your waiver.

WHY ARE MY MONTHLY PAYMENTS DIFFERENT?
Changes made to housing, meal plan, other fees or financial aid awards may adjust the balance owed. Thus, the monthly payment can increase or decrease.

WHO IS FINANCIALLY RESPONSIBLE FOR PAYMENT ON THE STUDENT ACCOUNT AND RPO?
Parents are not responsible for the student’s account. The student is ultimately responsible for their financial obligation to Regis University.

For additional questions, visit regis.edu/studentaccounts.

2016 FEES & CHARGES SCHEDULE

TUITION AND FEES
Full-time tuition (12-18 hours) $17,050
Part-time tuition (per credit) $1,066
Student Activity Fee $175
Health Insurance* $1546
Orientation Fee (new students) $225
Late Payment Fee (no 1st payment) $300
Late RPO Fee (per month) $15
RPO Set-Up Fee $50

RESIDENCE HALLS
Shared Double Suite Style (West) $3,000
Single Suite Style (West) $3,650
Shared Double Community Bath (DeSmet/O’Connell) $2,800
Shared Triple/Quad Community Bath (DeSmet/O’Connell) $2,300
Single Community Bath (DeSmet/O’Connell) $3,650
Double Townhome (RV) $3,225
Single Townhome (RV) $4,050
Double School-owned home (Ignatian Village) $3,100
Single School-owned home (Ignatian Village) $3,550

MEALS
Plan A with $300 Flex $2,410
Plan B with $400 Flex $2,305
Plan C with $615 Flex $1,615
Plan D with $75 Flex $335

LATE PAYMENTS AND RETURNED CHECKS: Upon acceptance into the plan, you will receive a statement with payment amounts and due dates. Loss or delayed receipt of the statement does not relieve the obligation to pay on time. If you do not receive an itemized statement as scheduled, call 303.458.4126 or 1.800.568.8932. There is a $31 charge for checks returned for insufficient funds.

PLAN DEFAULT: If payment is not received by the plan due date, the account will be considered in default. Future registration or changes are restricted until any past due financial obligation is paid. Regis University also reserves the right to drop students from current registration for non-payment. If this agreement remains in default, it may be referred to a collection agency. All collection fees are to be paid by the student, including attorney fees, court fees and any other related fees. Students may view their current statement and amount due by logging into WebAdvisor (see online payments).

TRANSCRIPTS/REGISTRATION: Release of transcript/diploma is restricted until the entire plan amount and student account balance are paid in full.

For information about housing and meal plan contact 303.458.4991. For information about health insurance, contact Student Health Services at 303.458.3558. To waive health insurance prior to submitting your RPO application, please go to aetnastudenthealth.com.

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1. On the Budget Worksheet, list your semester expenses based on the 2016-2017 Fees and Charges Schedule.

2. Enter your semester deductions. Use any confirmed financial aid awards provided in your Award Letter excluding Work Study. Please do not include “Estimated” or “Recommended” financial aid awards in this calculation. Be sure to subtract any loan origination fees withheld by your lender.

3. Subtract your Total Deductions from your Total Expenses and enter the amount on the Balance Due line.

4. Enter the number of monthly payments for your plan (4, 5 or 6 payments), and calculate your monthly payment.

5. Sign and submit the RPO Application. (All students must sign regardless of age).

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**REGIS PAYMENT OPTION (RPO)**

**APPLICATION – FALL 2016**

Student Name ____________________________

Student ID # ____________________________

Billing Address __________________________

Student Phone __________________________

Parent Phone __________________________

☐ 6 PAYMENTS ☐ 5 PAYMENTS ☐ 4 PAYMENTS

Payments are due the 1st or 15th day of the month. Choose the option you prefer. ☐ 1st or ☐ 15th

Automatic Monthly Deduction? ☐ Yes ☐ No

If neither box is checked, and bank information or credit card information is supplied, then Automatic Monthly Deductions will be applied.

Payment Method:
☐ MasterCard ☐ Visa ☐ American Express ☐ Discover ☐ Checking Account

Name of Account Holder __________________________

Automatic Monthly Deductions
Routing # __________________________

Account # __________________________

Credit Card Number __________________________

Exp. Date __________________________ CSV# __________________________

Card/Account Holder Signature __________________________

Please call to update your credit card information if it changes during the semester. A separate application must be submitted each semester.

My signature acknowledges that I have read and agree to the RPO terms and conditions and that I agree with the payments listed in this plan, including necessary future adjustments and any future or past semester balances. By signing this agreement it is understood that any and all changes to my student account (such as additional tuition, fees, residence hall changes, meal plan changes, calculation corrections, etc.) will be reflected in a payment schedule increase or decrease for subsequent monthly payments. The revised payment schedule will be effective immediately from the date any adjustment occurs. I understand that if payment is not received by the due date(s) the plan is considered in default. The release of my transcripts and diploma will be restricted and registration will be blocked until my financial obligation to Regis University is paid in full. Late fees will be assessed monthly on defaulted plans. Checks returned for insufficient funds will incur additional penalty fees.

I authorize Regis University and their respective agents and contractors to contact me regarding my past due balance, as well as collecting on the past due balance. I agree to be contacted at the current or any future phone number that I provide including my cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

I understand that if I default on my Regis Payment Option payment plan and fees will result in my account being sent to external collection agencies. I further understand that upon non-payment of this agreement as stated, Regis University may declare the balance due and payable. I agree to reimburse Regis University the fees of any collection agency up to 40% which may not be reflected in a statement of account, which may be based on a percentage of the debt, and all the fees and expenses, including late fees and all other applicable charges to Regis University. In the event this agreement is placed in the hands of an attorney for collection through legal proceedings or otherwise, I agree to pay late fees, attorney fees, court fees, and all other applicable charges to Regis University. I understand that this signed Regis Payment Option plan is equal to a loan and is not dischargeable in bankruptcy. This agreement shall be governed by Colorado law, excluding its conflicts of law’s provisions. Should I default, Regis University and its respective agents reserve the right to report defaulted information to the credit bureaus.

I acknowledge that I have read and understand this agreement and agree to the terms herein set forth.

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Student’s Signature (required)

(.Failure to provide signature will result in a delay in processing Regis Payment Option)

__________________________

Date