Joseph J. Jones

Address Phone Email

EDUCATION

REGIS UNIVERSITY, Denver, Colorado - Masters of Business Administration, 2001 XAVIER UNIVERSITY, Xavier, Ohio - BS/BA Finance, 1993

QUALIFICATIONS SUMMARY

- Experienced, tested leader knowledgeable in lean manufacturing, proactive maintenance, and financial business management
- Successfully managed in union and nonunion manufacturing in both production and support roles
- Practical engineering and mechanical experience with a comprehensive business education
- Excelled in fast-paced, independent environments
- Knowledgeable in ISO standards
- Computer savvy in business applications

EXPERIENCE

Maintenance Manager, MASTERBRAND CABINET INC, Richmond, IN 2000-Present

- Supervise 9 union maintenance associates and a salaried purchasing clerk
- Manage equipment and plant maintenance for a 260,000 sg/ft manufacturing facility
- Administer an automated preventative maintenance program
- Coordinate procurement of repair parts and production consumables
- Manage a \$1.6 million facilities budget and a \$920,000 equipment maintenance budget
- As a member of a one-piece flow implementation team, sourced machinery and directed the installation of material handling equipment and parts storage. Project resulted in cost savings of \$102,000 a year
- Implemented a proactive maintenance program resulting in a \$7,700 cost savings in the first 3 months
- As a member of the Business and Industry Council at Ivy Tech State College, planned and coordinated 46 hours of maintenance skill training
- Prepared a comprehensive security and building maintenance plan prior to a 21-day labor work stoppage

Production Team Leader, BAYWEST PAPER, Harrodsburg, KY 1999-2000

- Experienced all aspects of the manufacturing environment including logistics, production, and maintenance
- Served as ISO 9002 auditor
- Supervised 14 production and 2 maintenance employees
- Implemented a system of "Visual Factory Management" training and implementation to reduce downtime and improve plant safety
- Removed barriers between manufacturing and accounting to discover costing errors representing a 70% materials variance

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ACTIVE DUTY, UNITED STATES ARMY CORPS OF ENGINEERS 1993 - 1999

Assistant Brigade Engineer, Fort Stewart, GA

- Served as the terrain and engineer expert in a planning staff
- Prepared and taught courses on planning and time management
- Deployed to Kuwait as a part of Operation Desert Fox Conducted a terrain survey deconflicting real estate usage among Army and Marine Corps units

Operations Officer, Fort Leonard Wood, MO

- Planned, directed, and coordinated operations for contingency, domestic, and defense emergencies for the installation Emergency Operations Center
- Supervised 6 computer communications specialists
- Developed a tracking system that visually displayed the distribution of tasks assigned to each unit on post-this resolved conflicts and considerably shortened time spent in meetings

Executive Officer, Fort Bragg, NC

- Second in command of a 201 soldier airborne company
- Supervised soldiers responsible for operations, training, logistics, and maintenance
- Managed a \$400,000 budget
- Implemented a storage and inventory program that organized the battalion's equipment into areas of responsibility substantially reducing deployment time
- Served as an air movement officer for a 35 aircraft mission saving the battalion \$75,000 in transportation costs

Light Equipment Platoon Leader, Fort Bragg, NC

- Trained 33 construction equipment operators and maintenance of over \$2 million (30 pieces) of commercial construction equipment
- Planned and supervised the construction of an installation athletic field; completing the project \$60,000 under budget
- Integrated the platoon into the British 5 Airborne Brigade for the largest peacetime airborne operation in history
- Commended by British commander for overcoming weather and equipment losses to open the badly damaged runway

Executive Officer. Taegu, Republic of Korea

- Trained and administered of 280 U.S./Korean
- Operated an installation dining facility serving 600 soldiers a day
- Awarded "Best Mess" for all Korea two consecutive quarters, despite a 300% increase in use due to renovation of a nearby facility

ROTC Recruiter, Xavier University, OH 1993

- Conducted recruiting presentations for freshmen registration, and nationwide recruiting of scholarship recipients
- Successfully recruited 26 students to enroll in ROTC. This exceeded the previous two years ROTC enrollment