

# ANNUAL REPORT

Club \_\_\_\_\_

Club officers	Fall	Spring	Fall (if elected)
President	_____	_____	_____
Vice president	_____	_____	_____
Secretary	_____	_____	_____
Treasurer	_____	_____	_____
Advisor	_____	_____	_____
Coach	_____	_____	_____
Council representative	_____	_____	_____
Instructor	_____	_____	_____

What is the total club membership? \_\_\_\_\_ Men \_\_\_\_\_ Women \_\_\_\_\_

How much are club dues per person? \_\_\_\_\_ Year or semester? \_\_\_\_\_

What was this year's total budget? \_\_\_\_\_

What is next year's projected budget? \_\_\_\_\_

Are you seeking money from the council? \_\_\_\_\_ How much? \_\_\_\_\_

What facilities did the club use on a regular or part-time basis? \_\_\_\_\_

When were practice times? \_\_\_\_\_

When and where did the club meet other than for practice or games (i.e., business meetings)?

How many competitive events were held against other clubs? List matches and results (away and home competition).

Where did the club travel? \_\_\_\_\_

*(continued)*

## Annual Report *(continued)*

What was the average personal expenditure for each club member not paid by the club?

Travel \_\_\_\_\_

Equipment \_\_\_\_\_

Entry fees in meets \_\_\_\_\_

Who can someone interested in joining the club contact? (Name and number if possible.)

\_\_\_\_\_

List any noteworthy accomplishments or awards received by the club.

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\_\_\_\_\_

\_\_\_\_\_

Write a paragraph explaining club activities (200 words maximum).

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\_\_\_\_\_

\_\_\_\_\_

Briefly summarize the club's activities this past year. Include the club's short- and long-range goals.

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\_\_\_\_\_

\_\_\_\_\_

Briefly state the club's goals and objectives for the coming year.

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\_\_\_\_\_

List recommendations for improving club internal operations.

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*(continued)*

## Annual Report (*continued*)

List recommendations for improving assistance to the club by the club sport staff.

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Report submitted by \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_