

AUTHORIZATION FOR VA CERTIFICATION

Incomplete or unsigned forms will cause a delay in your benefits.

PLEASE PRINT:

Last Name: _____ First: _____ Middle: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip Code: _____
SSN: _____ Claim # (Chapter 35 Only): _____
Regis Student ID: _____

Are you transferring from another college? Yes No
If you answered yes you must provide a copy of your 22-1995, or 22-5495(Chapter 35 Only) and a copy of your COE

Term: Fall Spring Summer Year _____
Branch: Air Force Army Coast Guard Marines
 National Guard Navy Other _____
Check one: Active Retired Reserves Spouse Dependent Other _____

VA Chapter:
 VONAPP Confirmation Number (new students only): _____
 Chapter 33 (Post 9/11) your % of eligibility _____
 Chapter 1607 (REAP)
 Chapter 30 (Montgomery)
 Chapter 31 (Voc-Rehab) Chapter 1606 (National Guard/Reserves)
 Chapter 35 (Dependents) Chapter 34

- Important Notes:**
1. ALL STUDENTS must provide a copy of their Certificate of Eligibility (COE). Exception Chapter 31 will not have one.
 2. NEW STUDENTS (who do not have a COE) may submit a copy of their 22-1990 and will be certified for one term only. Exception: Chapter 31's Voc Rehab counselor will send over a 28-1905 & Chapter 35 would have filled out at 22-5495
 3. TRANSFER STUDENTS must provide a copy of their 22-1995 with their COE, or a 22-5495 (Chapter 35 Only)
 4. Only courses that apply to your degree/certificate may be certified to the VA.
 5. If you change your program at any time you must contact your VA rep immediately. A new Authorization Form will need to be filled out and a Degree plan must be provided.

Degree Program/Emphasis: _____

Signature (Required):

I will follow the Degree Plan I have provided: _____

To access your degree plan, which is also referred to as an Academic or Program Evaluation you will need to log into WebAdvisor at <https://webadvisor.regis.edu> and it is located under Academic Profile. Print your Evaluation and send over with your Authorization Form.



Important Facts to Understanding Certification

- Audited, non-credit and online remedial cases cannot be certified to the Veterans Administration.
- All failed cases are reported to the VA and could result in overpayments.
- “Blended” or “hybrid” courses will be certified as online classes.
- If you are a Post 9/11 recipient taking online classes only, you are not eligible for full BAH payments.
- You will be certified only for classes required in your degree/certificate program. Any classes not on your attached degree plan cannot be certified to the VA. Changes to your schedule after this form is submitted will cause considerable delays in receiving your payments. (Confirm your schedule with your academic advisor before registering to prevent adding and dropping of classes.)
- You can only be certified for time spent in class. All classes are reported to the VA on a start and end basis, which is how your entitlement money is based.
- The position of Veterans Affairs Student Counselor at Regis University is to certify and advise veteran students. We do not work for the Veterans Administration nor have access to any VA files. We cannot guarantee you will receive benefits or when those benefits will arrive.

I understand that if I drop or withdraw from a class, this will cause delays in payments and result in repayments to the VA.

Initials _____ Date _____

I understand that I must be at full-time status at all times and taking a classroom-based course to receive a full BAH payment.

Initials _____ Date _____

Post 9/11 GI Bill Recipients Only:

I understand that if I am not 100% eligible for VA benefits I am responsible for paying for the portion of tuition not covered by the VA by each terms tuition due date.

Initials _____ Date _____

Signature (Required):

I have read and understand the information provided on this form and the information I have provided is true and correct.

Student Signature

Date

Documents that need to be included:

- Certificate of Eligibility
- Degree Plan
- 22-1990 or 22-5495 if you just applied
- 22-1995 if you are a transfer student or a 22-5495 (chapter 35 only)

