

# Grant Submission Reference Card

Information commonly needed for public-funded grant submissions.

Official Name of Institution	Regis University
Official Address of Institution (for public funding)	3333 Regis Boulevard, B-12 Denver, CO 80221-1099
Type of Organization	Private Institution of Higher Education
Locations	Northwest Denver Campus: CO-001 Thornton Campus: CO-008 Map of Colorado's legislative districts: <a href="https://www.govtrack.us/congress/members/CO">https://www.govtrack.us/congress/members/CO</a>
Authorized Organizational Representative (Authorized official for signing proposals and awards)	All proposals – lead institution or sub-awards, fee-for-service agreements and awards for public funds should be sent to: Alan Stark 3333 Regis Boulevard, B-12 Denver, CO 80221-1099
Administrative Contact	Alan Stark Compliance & Application Support Coordinator 3333 Regis Boulevard, B-12 Denver, CO 80221-1099 Phone: 303-458-4188 Email: <a href="mailto:astark@regis.edu">astark@regis.edu</a>
Accounting Contact	Julie Lambert Accountant Phone: 303-964-6512 Email: <a href="mailto:jlambert005@regis.edu">jlambert005@regis.edu</a>
DUNS Number/UEI	0734075790000/HTREMKNKMB9E7
Federal Employer ID Number/Tax ID Number	84-0402707
U. S. Department of Education ID Number a.k.a. FICE Code/OPE ID Number	001363
IORG Number	IORG0004762
Federal-wide Assurance Number	FWA00010784
IRB Number	IRB00005686
Indirect (F&A) Cost - Federal Cognizant Agency - Date of Agreement - Rate Agreement Period - On-campus/Off-campus activities	U. S. Department of Health and Human Services January 27, 2015 05/01/2023-04/30/2027 39.4% All Programs On-Campus  Note: Some funders may limit indirect costs and/or are using a different F&A rate different than the negotiated rate.  All rates are applied to a Modified Total Direct Costs (MTDC) base, which is defined as all direct costs, <u>excluding</u> equipment*, capital expenditures, charges for patient care, tuition remission, rental costs of off-site facilities, scholarships, and fellowships as well as the portion of each or subcontract in excess of \$25,000.

	Equipment is defined as a single item with a cost of \$5,000 or more and a useful life of more than two years.
Fringe Benefit Rates	<ul style="list-style-type: none"> <li>- 26% for faculty and exempt staff employees</li> <li>- 32% for non-exempt staff employees</li> <li>- 9% for non-benefit eligible employees (e.g., affiliate faculty)</li> </ul>
Student Hourly Rates	Student workers are paid based on duties and skills associated with the position.
Mileage rate	Use of personal vehicle: \$.50 per mile

Last updated: June 16, 2025