

Commencement FAQs Spring 2020

Weekend Schedule

Loretto Heights School of Nursing Pinning & Recognition Ceremony	Friday May 1, 2020	TBD	TBD
Graduate Commencement Ceremony	Saturday May 2, 2020	9:30am – 11:30am	Boettcher Commons
Rueckert-Hartman College for Health Professions Doctorate Convocation and Commencement	Saturday May 2, 2020	2:00pm – 4:00pm	Boettcher Commons
Baccalaureate Mass	Sunday May 3, 2020	8:00am	St. John Francis Regis Chapel
Undergraduate Commencement Ceremony	Sunday May 3, 2020	10:00am – 12:00pm	Boettcher Commons

All commencement ceremonies are held outdoors rain or shine.

Seating for guests is unlimited. No tickets are needed.

Live Streaming available for guests in the Science Building or on the commencement website

ADA Parking is available in Lot 3.

Parking for the weekend will be free in all Regis Denver campus parking lots and shuttles will be running.

Student Line-up

Location of Line-Up: Fortune Plaza (behind Main Hall and in front of the Chapel). In case of inclement weather, candidates should assemble in the Felix Pomponio Family Science Center. Ceremony does go on outside rain or shine! Dress appropriately.

Additional information on line-up is noted further below.

Announcements

Personalized announcements are provided by CB Graduation Announcements

- www.cbgrad.com
- 1-800-433-0296

Caps and Gowns

ORDERING OPTIONS

1. Call the Regis University Bookstore at 1.800.798.4153, Ext. 4150
2. Order online at www.cbgrad.com

Graduate Salute (Grad Fair)

Graduate salute is a Grad Fair where you can purchase your cap and gown, as well as rings, and announcements

Dates and Times: TBD

This event is usually a two day event held at the Regis Bookstore in late March. The announcement vendor, as well as the class ring vendor will be in attendance for you to purchase these items. If you miss this event, you can order these items online at www.cbgrad.com

Guest Seating/Parking/Viewing

All ceremonies are held outdoors rain or shine.

Seating for guests is unlimited. No tickets are needed.

Parking lot 3 is reserved for ADA parking

All lots are open and free for the day of commencement. Shuttles will be running.

Live Streaming is available in the Science Amphitheater for guests unable to sit outside.

DVD purchase is available through mail. (See www.regis.edu/graduation website for more information on how to order a DVD of the ceremony.)

Honors

Academic Honors are listed in the printed program, handed out to guests the day of the ceremony.

(PLEASE NOTE: These academic honors are estimated at the time the program information is pulled, which is approximately **2 months prior to the ceremony, as production takes a lengthy amount of time.)**

Academic Honors will be listed accurately on the diploma and final transcripts.

No honor cords are worn for students with GPA honors.

Honor society cords/stoles are permitted for wear at the ceremony. Members of these honors societies approved by the university will need to contact the specific honor society for cords. These are not provided by the commencement department. To view a list of approved honors societies, go to: <https://www.regis.edu/Academics/Honor-Societies.aspx>

(Commencement Information continued on next page)

Ceremony Logistics: Participant Information

Student Line Up

Students should assemble one hour prior to the ceremony for line-up. Students should come to line-up dressed in their regalia. Coats and handbags should be left with family, as there are no secured storage areas for personal items.

First, students should proceed to the designated tables and pick up a marching card. The marching card is an index card with the student's name as it is to be read by the name reader. (The day of the ceremony, a phonetics table will be set-up at line-up.)

Once students receive their card, they will line up with their program and in rough alphabetical order. Regis University faculty/staff members will assist in organizing prospective graduates into four color lines according to the following order:

1. College (e.g. College of Business and Economics)
2. By alphabetical order (Last names)

*All military and veterans, please look for the Military and Veteran's Service table. Each graduate will be pinned with a US flag/Regis insignia, identifying and honoring our military graduates.

Awarding of Degrees

At the appropriate time in the ceremony, the processional marshal will direct each row of prospective graduates to stand. Students will then proceed to the right side of the stage and line up on the ramp.

When queued, each student will enter the stage area and hand his or her marching card (received at lineup) to the person at the podium.

As the student's name is read, the student will proceed to the center of the stage to accept his or her diploma from the president and shake his hand. Students will exit the stage on the opposite side (left). Ushers will be available to assist in directing students back to their seats. Please note: Diplomas are not given out at the ceremony. Below is more information on diploma receipt.

REGIS UNIVERSITY

Caps and gowns can be ordered through the Regis Bookstore or you can attend one of our grad fairs, *information found above*. Graduates keep their regalia — they do not need to turn it in. The following protocol for academic attire should be followed:

- Caps should be worn with the mortarboard level on the head. Men should remove their caps for the invocation and benediction.
- Tassels are worn on the right throughout the ceremony. After the conferring of degrees by the University president, tassels should be moved to the left.
- Students will be assisted at line-up with the correct placement of where to go
- Graduate students will be assisted at line-up with the correct placement of their graduate hoods.

Photos

Three professional pictures are taken of each student by Lifetouch. Two to three weeks after the ceremony, they will automatically send proofs and an order form to each student's house and Regis email account. If proofs are not received, student should go online to www.lifetouch.com to find their photos or contact info for Lifetouch customer service if there is a problem.

Hotel Special Rates

Doubletree by Hilton offer Regis graduates a special rate during commencement. A list of these rates can be found online at www.regis.edu/commencement. (displayed in January)

Diploma

Students will automatically receive their diploma and final transcript in the mail. Please be patient, as this can take up to 12 weeks after grades post. If you have any questions, please contact your advisor.