

## MONTHLY PAYMENT OPTIONS

**AUTOMATIC:** To use the automatic monthly payment deduction, fill out the information on the following page and check the yes box after *Automatic Monthly Payment Deduction*.

**ONLINE:** Monthly payments can be made through WebAdvisor.

- Log into **WebAdvisor**
- Click the **Students Menu**
- Under the **Student Accounts** menu, click **Make a Payment**
- Click **Pay on My Regis Payment Option**
- Follow instructions and prompts for inputting payment details

**MAIL OR FAX:** Mail the application, fee and monthly payment(s) due to:

**Regis Payment Option**  
**Regis University**  
**3333 Regis Blvd., A-8**  
**Denver, CO 80221**

If you are paying by credit card or online, fax the application to **303.964.5407** to expedite your application and payment.

## FALL PAYMENT SCHEDULE

**6-MONTH PAYMENT OPTION: July-December**

**5-MONTH PAYMENT OPTION: August-December**

**4-MONTH PAYMENT OPTION: August-November**

Payments are due the 1st or 15th day of the month. Completed Regis Payment Option (RPO) application due Aug. 1, 2019.

A separate application must be submitted for each semester.

### LATE PAYMENTS AND RETURNED CHECKS:

Upon acceptance into the plan, you can view your statement on the Ranger Portal via WebAdvisor. If you have any questions regarding your payment plan, please call **303-458-4126** or **1-800-568-8932**. There is a \$20 charge for checks returned for insufficient funds.

**PLAN DEFAULT:** If payment is not received by the plan due date, the account will be considered in default. Future registration or changes are restricted until any past due financial obligation is paid. Regis University also reserves the right to drop students from current registration for non-payment. If this agreement remains in default, it may be referred to a collection agency. All collection fees are to be paid by the student, including attorney fees, court fees and any other related fees. Students may view their current statement and amount due by logging into WebAdvisor (see online payments).

**TRANSCRIPTS/REGISTRATION:** Release of transcript/diploma is restricted until the entire plan amount and student account balance are paid in full.

For information about housing and meal plan contact **303.458.4991**. For information about health insurance, contact Student Health Services at **303.458.3558**.

\*To waive health insurance prior to submitting your RPO application, please go to [www.gallagherstudent.com/RU](http://www.gallagherstudent.com/RU).

## FREQUENTLY ASKED QUESTIONS

### CAN I GET ASSISTANCE WITH FILLING OUT AN RPO?

Yes. Call **303.458.4126** or visit Main Hall fourth floor for assistance.

### WHY CAN'T I ELECT TO HAVE AN RPO FOR THE ENTIRE YEAR?

Charges in tuition, registration fees, housing, meal plans and financial aid vary and are unique for each semester. A new signed RPO application must be completed each semester.

### WHY AM I BEING CHARGED FOR HEALTH INSURANCE?

Health insurance is mandatory for all traditional (semester-based) students unless a waiver is completed with Student Health Services. Please log on to [www.gallagherstudent.com/RU](http://www.gallagherstudent.com/RU) to waive your insurance or contact Student Health Services at **303.458.3558** with any insurance questions. The charge will be removed from your account within 48 hours after Student Health Services verifies your waiver.

### WHY ARE MY MONTHLY PAYMENTS DIFFERENT?

Changes made to housing, meal plan, other fees or financial aid awards may adjust the balance owed. Thus, the monthly payment can increase or decrease.

### WHO IS FINANCIALLY RESPONSIBLE FOR PAYMENT ON THE STUDENT ACCOUNT AND RPO?

Parents are not responsible for the student's account. The student is ultimately responsible for their financial obligation to Regis University.

For additional questions, visit [regis.edu/studentaccounts](http://regis.edu/studentaccounts).

## FEES AND CHARGES SCHEDULE

### TUITION AND FEES

Full-time tuition (12-18 hours)	\$18,915
Part-time tuition (per credit)	\$1,261
Student Activity Fee	\$175
Health Insurance*	\$1,252
Late Payment Fee (no 1st payment)	\$300
Late RPO Fee (per month)	\$15
RPO Set-Up Fee	\$50
Orientation Fee	\$350

### RESIDENCE HALLS *(ranked least to most expensive)*

Shared Triple/Quad Community Bath (DeSmet/O'Connell)	\$3,035
Shared Double Community Bath (DeSmet/O'Connell)	\$3,630
Shared Double Suite (West)	\$3,607.50
Double School-owned home (Ignatian Village)	\$3,550
Double Townhome (Residence Village)	\$3,895
Single Community Bath (DeSmet/O'Connell)	\$4,085
Single Suite (West)	\$4,245
Single School-owned home (Ignatian Village)	\$4,257.50
Single Townhome (Residence Village)	\$4,867.50
Boryla Apartments - Tier 1	\$4,891.67
Boryla Apartments - Tier 2	\$5,150
Boryla Apartments - Tier 3	\$5,408.33
Boryla Apartments - Tier 4	\$5,922.92

### MEALS

Plan A	\$2,700
Plan B	\$2,600
Plan C	\$1,800
Plan D	\$375
Apartment Meal Plan	\$250

# REGIS PAYMENT OPTION (RPO) ENROLLMENT

1. On the Budget Worksheet, list your semester expenses based on the 2019-2020 Fees and Charges Schedule.
2. Enter your semester deductions. Use any confirmed financial aid awards provided in your Award Letter excluding work study. Please do not include "Estimated" or "Recommended" financial aid awards in this calculation. Be sure to subtract any loan origination fees withheld by your lender.
3. Subtract your Total Deductions from your Total Expenses and enter the amount on the Balance Due line.
4. Enter the number of monthly payments for your plan (4, 5 or 6 payments) and calculate your monthly payment.
5. Sign and submit the RPO Application. (All students must sign regardless of age).

## BUDGET WORKSHEET

### CHARGES (per semester):

Tuition	\$ _____
Student Activity Fee	\$ _____
Health Insurance* (enroll or waive)	\$ _____
Housing Plan	\$ _____
Meal Plan	\$ _____
Other Fee(s)	\$ _____

**TOTAL EXPENSES** \$ \_\_\_\_\_

### DEDUCTIONS

Confirmed Financial Aid	\$ _____
Deposits Paid	\$ _____
Other Payments	\$ _____

**TOTAL DEDUCTIONS** \$ \_\_\_\_\_

**BALANCE DUE** \$ \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_ = \$ \_\_\_\_\_  
 Balance due Divided by # of payments Your monthly payment

Application Fee \$50

**TOTAL DUE WITH APPLICATION** \$ \_\_\_\_\_

# RPO APPLICATION – FALL 2019

Student Name \_\_\_\_\_  
 Student ID # \_\_\_\_\_  
 Billing Address \_\_\_\_\_  
 Student Phone \_\_\_\_\_  
 Parent Phone \_\_\_\_\_

**6 PAYMENTS** (July-December)       **5 PAYMENTS** (August-December)       **4 PAYMENTS** (August-November)

Payments are due the 1st or 15th day of the month.

Choose the option you prefer.  1st or  15th

Automatic Monthly Deduction?  Yes  No

*If "Yes" then move on to provide your credit card or bank information. If "No" then leave this area blank. If neither box is checked, and bank information or credit card information is supplied, then Automatic Monthly Deductions will be applied.*

Payment Method:

MasterCard       Visa       Checking Account  
 Discover       American Express

Name of Account Holder \_\_\_\_\_

Automatic Monthly Deductions

Routing # \_\_\_\_\_ Account # \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_ CSV# \_\_\_\_\_

Card/Account Holder Signature \_\_\_\_\_

*Please call to update your credit card information if it changes during the semester. A separate application must be submitted each semester.*

My signature acknowledges that I have read and agree to the RPO terms and conditions and that I agree with the payments listed in this plan, including necessary future adjustments and any future or past semester balances. By signing this agreement it is understood that any and all changes to my student account (such as additional tuition, fees, residence hall changes, meal plan changes, calculation corrections, etc.) will be reflected in a payment schedule increase or decrease for subsequent monthly payments. The revised payment schedule will be effective immediately from the date any adjustment occurs. I understand that if payment is not received by the due date(s) the plan is considered in default. The release of my transcripts and diploma will be restricted and registration will be blocked until my financial obligation to Regis University is paid in full. Late fees will be assessed monthly on defaulted plans. Checks returned for insufficient funds will incur additional penalty fees.

I authorize Regis University and their respective agents and contractors to contact me regarding my past due balance, as well as collecting on the past due balance. I agree to be contacted at the current or any future phone number that I provide including my cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

I understand that failure to pay the Regis Payment Option payment plan and fees will result in my account being sent to external collection agencies. I further understand that upon non-payment of this agreement as stated, Regis University may declare the balance due and payable. I agree to reimburse Regis University the fees of any collection agency up to 40% which may not be reflected in the statement of account, which may be based on a percentage of the debt, and all the fees and expenses, including late fees and all other applicable charges to Regis University. In the event this agreement is placed in the hands of an attorney for collection through legal proceedings or otherwise, I agree to pay late fees, attorney fees, court fees, and all other applicable charges to Regis University. I understand that this signed Regis Payment Option plan is equal to a loan and is not dischargeable in bankruptcy. This agreement shall be governed by Colorado law, excluding its conflicts of law's provisions. Should I default, Regis University and its respective agents reserve the right to report defaulted information to the credit bureaus.

I acknowledge that I have read and understand this agreement and agree to the terms herein set forth.

**Student's Signature (required)**

**Date**

*(Failure to provide signature will result in a delay in processing Regis Payment Option)*